

C. Criteria-Wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Our vision:

The vision of our institution is

- To project the educational institution as a facilitating centers for creating ideas and moulding the students as instruments in development of the nation

Mission

Our mission is

- To ignite the minds of aspiring youth for making them responsible citizens with self confidence by providing substantial learning inputs and to execute their knowledge for the societal requirements.

Objectives:

The main objectives are

1. To meet the educational needs of down trodden people of remote area.
2. To develop appropriate skills to face the challenges encountered in the light of liberalization, privatization and globalization.
3. To encourage the students to acquire scientific temper and excellence.
4. To involve the students in community service and national development programmes for moulding them into a responsible citizen.
5. To uplift academic, social and economic status of students.
6. To train the students in computers and other life skills.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- This institution is an affiliated college and follows the curriculum developed by the affiliating university.
- The Academic calendar and academic formats like annual teaching plan, monthly and day-wise teaching plan and teaching diaries etc, prepares before commencement of the academic year, it helps the institution to plan and implement all activities well before the commencement of the academic year.
- On reopening of the college, the teachers are provided with the work load, time-table etc by in- charges of respective departments and teachers prepare the annual plan for the papers allotted to them incorporating the curricular, co curricular and extracurricular activities. The in charges of the respective departments are

responsible for effective implementation of planned activities through regular monitoring and conducting departmental review meetings.

- The Principal of the college supervises and ensures effective and efficient implementation of the annual academic plan through monthly review meetings.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

For effective translating the curriculum and improvement in teaching practices the teachers receive procedural and practical support and guidance from the university as well as from the institution.

- The institution permits the faculty members to attend orientation and refresher courses for updating their knowledge and teaching skills for effective implementation of curriculum, conducted by academic staff colleges of affiliating and other universities..
- Faculty members attend seminars, workshops and departmental conferences conducted by the university and other institutions.
- Our institution also conducts workshops, seminars and guest lectures for teachers by inviting experts from universities.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency.

The following procedure is adopted in contribution made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating university.

- The curriculum provided by the affiliating university is discussed in the staff council meetings.
- The teachers prepare subject wise academic records clearly stating the weekly/monthly coverage of syllabus, curricular co-curricular and extracurricular activities to be conducted etc.
- The academic coordinator in coordination with respective departmental in charges ensures effective delivery of curriculum.
- Review meetings are conducted on 1st day of every month by the Principal on coverage of syllabus, conduct of curricular, co curricular and extracurricular activities. If any deviation is noticed in the delivery of curriculum, remedial measures to be taken up are discussed and planned.
- In order to fulfill the goal of 'quality education', we impart the curriculum through innovative teaching methods such as presentations, assignments, seminars, discussions, industrial & field visits, case studies, apart from the regular lecture method.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Board of studies of affiliating University undertake the revision of the curriculum after taking feedback from the stakeholders i.e industry, research bodies and from the colleges affiliated to the university.

- Inviting experts from industry and organize extension lectures / guest lectures and provide our students an opportunity to interact with them.
- Industrial tours, field visits and visits to research centers are organized for students to give them practical exposure.
- Academic audit by the academic audit cell of CCE and affiliating University ensures effective operationalisation of the curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

Contributions of the institution and /or staff members to the development of the curriculum by the University..

- The institution contributes in curriculum design and development by being the members on BOS at University level
- In the departmental review meetings the departments collect the opinion on curriculum design from the staff, students, and alumni and the suggestions are forwarded to the University.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

The college adopts the curriculum designed by the affiliating University only.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Various departments of the institution conduct departmental meetings once in every fortnight and in turn the Principal organizes a meeting with all departments once in a month to review the curricular, co curricular and extra-curricular activities planned and implemented during the period. An Institutional mechanism to monitor and ensure effective implementation of course curriculum is instituted in the form of various committees.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Ans. This is a small college located in rural area and hence certificate/diploma/ skill development courses etc., are not offered so far, but we are planning to offer in future.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Ans. No, our college does not offer programmes that facilitates twinning / dual degrees

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability .

- Range of core/elective options offered by the university and those opted by the college.
Ans. Yes, our college is an affiliated college, offering courses recognized by the university. Core and Electives are offered and opted by our students.

GRADUATE COURSES OFFERED BY THE COLLEGE:

- B.A. HEP (Telugu medium)
- B.Com (Telugu medium)
- B.Sc.MPC (Telugu medium)
- B.Sc.BZC (Telugu medium)

- Choice based credit system and range of subject options : No
- Courses offered in modular form; No
- Credit transfer and accumulation facility: No
- Lateral and vertical mobility within and across programmes and courses; No
- Enrichment Courses: Planning to introduce enrichment courses in future.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Ans. The institution does not any self financed programmes

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Ans. The college organizes extension lectures for the students through its career guidance cell. Subject experts are invited to deliver lectures on employment opportunities, life skills and personality development. It also provides guidance to students appearing for competitive exams such as Group-I, Group II, Banks, and Railways etc.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

Ans. No, the University does not provide for the flexibility of combining the conventional face to face and distance mode of education for students to choose the course/combination of their choice

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

- All the departments of the college conduct meetings in their respective departments and finalize the matters to be represented on the BOS/ Departmental conferences organized by the University every year regarding the design and development of the curriculum. In these meetings the teachers may convey necessary feedback and inputs, the academic needs of the students for supplementing the universities curriculum, during the process of revision /up gradation of syllabus.
- The teaching instructions impart the curriculum through innovative teaching methods such as group discussions, class seminars, assignments, workshops, field visits, industrial visits etc. apart from face to face method to fulfill our goal of providing ‘quality education’.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

Ans. The institution provides extension lectures on career opportunities available to the students as a part of its UGC funding programme. The feedback received from students, parents, alumni and experts is communicated in the BOS meetings of the university so as to incorporate these views in curriculum up gradation.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Ans. The issues such as Gender, Climate Change, Environmental Education, etc., are included in the course curriculum for all the three years by the affiliating universities. Students are sensitized on gender issues by conducting various programmes under Women empowerment cell. ICT is included in the course curriculum for B.Com course.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- Moral and ethical values: Inculcated by organizing important days

- Employable and life skills: such as Vivekananda's birthday, National Education Day, Youth day, National integration day
- Better career options: Through career guidance Cell
- Community orientation: Through NSS activities (Regular & Special)

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Ans. The teachers obtain feedback from the stake holders i.e., students, teachers, parents and Alumni and represent the same on board of studies meetings of the university in departmental conferences. The university will take care of the matter of curriculum enrichment and development.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Ans. The institution monitors and evaluates the quality of its enrichment Programmes through an institutional mechanism i, e Academic monitoring and Career Guidance Cell which functions under IQAC. The quality of programmes is evaluated on the basis of conducting internal assessment, student class seminars, student study projects and performance in the university annual examinations.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Ans. Our institution contributes in the design and development of the curriculum in the following manner:

- Teachers of this institution also participate in the departmental conferences organized by the University every year and give their suggestions came out of the discussions in the staff meetings and feedback received from the stakeholders.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Ans. Yes, there is formal mechanism to obtain feedback from students and stakeholders. Suggestions and recommendations obtained are communicated to the university in the form of inputs at the departmental conferences.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Ans. Efforts have been made to introduce post graduate courses in HINDI.